



## Spinner

**Job Summary:** Responsible for the set-up and operation of manual spinning lathe to form shades and fixtures. Shape blank discs of metal over molds on a lathe using specialized tools.

### Essential Duties and Responsibilities:

- Ability to read and understand manufacturing work orders and complete documentation in an accurate and timely manner
- Operate hoist, cart caddy, forklift, and manual pallet jack
- Identify metal required for the job; cut blanks on shear and circle cut blanks on circle cutter
- Set up and operate punch press to punch hole to specifications
- Identify proper mold and install on spinning lathe to spin shades and fixtures
- Inspect parts against blueprints and specifications using measuring tools; ensuring product meets specified quality standards and correct dimensions
- Demonstrate the ability to troubleshoot and resolve problems leading to continual process improvements and effectiveness of the team
- Work in accordance with all safety procedures and policies, and wear all PPE as needed
- Assist other manufacturing departments as directed by Management when necessary
- Adhere to all company policies, procedures and business ethics codes
- Maintain regular and prompt attendance
- Perform other duties as assigned

### Required Skills:

- Basic mechanical knowledge
- Must be able to use a tape measure
- Understand and interpret blueprints, specifications, and operating instructions
- Committed to quality, safety and continuous improvement

### Preferred Skills:

- Minimum of 2 years of high-volume production/manufacturing experience preferably related to metal blanking, milling, and machine operating

### Educational/Certification Requirements:

- High School Diploma or Equivalent
- Licenses and certifications not required, however preferred