



BARN LIGHT

ELECTRIC COMPANY®

Job Title: Machine Shop Laborer
Department: Machine Shop
Reports to: Manufacturing Supervisor

Supervisory Responsibility: No
FLSA Status: Non-Exempt
Physical Demands: Level III

Job Summary: Responsible for performing various tasks to set up, operate, monitor, and troubleshoot assigned machines. Responsible for inspecting parts to specifications and making adjustments, or tool changes as necessary to accurately complete tasks in a timely fashion. Read and interpret blueprints and diagrams to select, position, and secure machinery.

Essential Duties and Responsibilities:

- Ability to read and understand manufacturing work orders and complete documentation in an accurate and timely manner
- Responsible for the set-up and operation of manual spinning lathe to form shades and fixtures
- Choose metal blanks based on type and size required for job at hand
- Responsible for the cutting, threading and bending of pipe for goosenecks and stems for fixtures
- Operate machine tools such as grinders and deburring wheel
- Operate hoist, cart caddy, forklift, and manual pallet jack
- Accurately inspect parts with measuring tools to ensure correct dimensions
- Work in accordance with all safety procedures and policies, and wear all PPE as needed
- Assist other manufacturing departments as directed by Management when necessary
- Adhere to all company policies, procedures and Standard Code of Conduct
- Maintain regular and prompt attendance
- Perform other duties as assigned

Required Skills

- Basic mechanical knowledge
- Must be able to use a tape measure
- Understand and interpret blueprints, specifications, and operating instructions
- Committed to quality, safety and continuous improvement

Educational/Certification/License Requirements

- High School Diploma or equivalent